

*Building for the Future*

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PCAL/SCD/EL-AMC-FANS-MOTORS/2023/001181

18/10/2023

**Subject: Enquiry for Annual Maintenance Contract for Rewinding & repairing of ceiling fans, exhaust fans etc. and for different ratings motors.**

Dear Sir/Madam,

Penden Cement Authority Limited would like to request to quote your most competitive rates for various types for Rewinding & repairing of ceiling fans, exhaust fans etc. and for different ratings motors of Fans and Motors as per the terms and conditions provided below. The quotation should reach our office latest by 03/11/2023 on or before 12:00 Noon. It shall be opened on the same day at 14:30 Hrs. Bid must be submitted with sealed and addressed to Chief Executive officer, Penden cement Authority Limited, Gomtu, Bhutan. Super scribing the name of works and proper address of the bidder. Or send your offer through electronic mail at [tc@pendencement.bt](mailto:tc@pendencement.bt)

Terms and Conditions

1. Rates for rewinding shall be quoted after deducting scrapes Copper wires or flats.
2. Replacement of any materials other than above quoted rates shall accord approval from PCAL, before executing the works.
3. Job completion time to be clearly indicated in the offer.
4. Rates quoted shall remain firm till the expiry of contract period.
5. PCAL will impose an L.D penalty for delay of work @ 0.05% per day till the time of delivery to a maximum of 10% of the total value.
6. The bidders should clearly mention the guarantee period of the rewound motors, if found defective within the guarantee period bidder has to do entire job as required by PCAL at free of cost.
7. PCAL reserves the right to reject rewinding materials at any stage of work during inspection at your works or at our site for non-compliance of relevant is standard or inferior quality of materials and poor work man ship.
8. Validity of rate contract will be mentioned during the award of the AMC.

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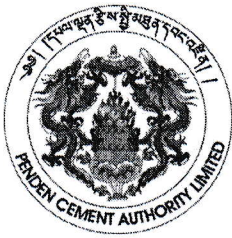
CORPORATE OFFICE AND BUSINESS UNITS: PHUNTSHOPELRI (GOMTU)  
DZONGKHAG: SAMTSE, BHUTAN

EPABX: 00975-5-371013/14/34, FAX: 00975-5-371015/70; Post Box No. 79

Phuentsholing Depot Tel: 00975-5-252885, Fax: 00975-5-252258; Gelephu Depot Tel: 00975-6-251605, Fax: 00975-6-251621;

Samdrupjongkhar Depot Tel: 00975-7-251790, Fax: 00975-7-251791

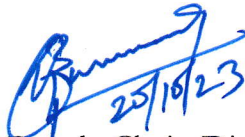
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9. Party has to clearly indicate TO and FRO transportation of materials/items in the offer or one way or transportation in PCAL scope.
10. Bidders must be enclosed with an EMD of 2% of the quoted value to be deposited in our Bank of Bhutan (BOB), Gomtu account number:101731083, maintain with the Bank of Bhutan or State Bank of India account no:11128915571, IFSC- SBIN-0001447. Beneficiary Name: Penden Cement Authority Limited, account No:101731083, Bank of Bhutan. The deposited slip should be enclosed with the quotation. EMD in the form of cash or any other form shall not be accepted. The EMD of the successful bidder shall be treated as part of Security Deposit and balance amount may be deposited later. The unsuccessful bidders EMD shall be refunded immediately after the evaluation. **Bids without EMD shall be directly rejected.**
11. A successful bidder has to submit **10% of the quoted value** in our Bank of Bhutan or in SBI bank as given above as a **Security Deposit**. On successful completion of the contract the Security Deposit (SD) shall be refunded without any interest. In the event, if you fail to fulfill the contractual obligations your security deposit shall be forfeited.
12. In case the successful bidder withdraws or fails to execute the given task as per the terms of the order, the EMD shall be forfeited and PCAL shall have the right to appoint another supplier(s) or re-tender.
13. PCAL shall have the right to negotiate the rate with the lowest bidder, if required.

  
25/10/23

Head- (Supply Chain Division)  
(Corporate Affairs Department)  
Penden Cement Authority Ltd.  
Gomtu : Bhutan.

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