



*Building for the
Future*

Terms of Reference for Mining Engineer

Job Title	Mining Engineer
Qualification	Bachelor's degree (BE/B-Tech) in Mining Engineering
Skills	<ul style="list-style-type: none"> • Excellent Interpersonal skills • Strong verbal/written communication • Proficiency in Microsoft Office Software • Possess excellent time-management and organizational skills • Acceptable to work beyond working hours to meet the deadline
Grade and Remunerations	<ul style="list-style-type: none"> • Grade VII • Basic Pay for Grade VII – Nu. 31,605.00 per Month • Corporate Allowance - 20% on Basic Pay • Fixed Allowance - 30% on Initial Basic Pay Scale • PVBA/Bonus as per PMS • Other perks and benefits will be as per the Service Rule of the Company • Preference shall be given to those with experience in the relevant field and remuneration shall be fixed accordingly.
Type of employment	Regular
Report to	Head, Mines and Supply Division
Work Station	PCAL Mines, Quarry

**CORPORATE OFFICE AND BUSINESS UNITS: PHUNTSHOPELRI (GOMTU)
DZONGKHAG: SAMTSE, BHUTAN**

Phuentsholing Depot Tel: 00975-5-252885; Gelephu Depot Tel: 00975-6-251605; Samdrup Jongkhar Depot Tel: 00975-7-251790

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<p>Role and Responsibilities</p>	<ul style="list-style-type: none"> • Conduct comprehensive assessments to determine the feasibility of mining sites. • Develop and implement innovative mining plans, considering advanced extraction methods and cutting-edge technologies. • Collaborate with multidisciplinary teams, including geologists and environmental specialists, to assess ore deposits and devise cost-effective and sustainable mining strategies. • Champion a culture of safety by ensuring strict adherence to safety standards and regulations throughout all mining activities. • Supervise and coordinate mining operations, employing proactive measures to enhance productivity and minimize downtime. • Implement continuous improvement initiatives, utilizing data-driven insights to optimize production processes. • Conduct regular inspections to identify potential hazards, deploying preventative measures to uphold a safe working environment. • Provide leadership and technical guidance to mining personnel, fostering a culture of excellence and continuous learning. • Collaborate with maintenance teams to ensure the reliability and optimal performance of mining equipment. • Prepare comprehensive and insightful reports on mining activities, production rates, and resource estimates for management review.
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