Terms of Reference for Mining Supervisor

Job Title	Mining Supervisor
Qualification	General Graduate
Skills	• Adherence to and improvement of safety and environmental regulations. • Optimization of mining operation efficiency. • Timely and precise reporting on mining activities. • Implementation of continuous improvement initiatives.
Grade and Remunerations	• Grade VIII • Basic Pay for Grade VIII – Nu. 28,655.00 per Month • Corporate Allowance - 20% on Basic Pay • Fixed Allowance - 30% on Initial Basic Pay Scale • PVBA/Bonus as per PMS • Other perks and benefits will be as per the Service Rule of the Company • Preference shall be given to those with experience in the relevant field and remuneration shall be fixed accordingly.
Type of employment	Regular
Report to	Head, Mines and Supply Division
Work Station	PCAL Mines, Quarry
Role and Responsibilities	• Plan on daily activities of limestone production and development work before hand to enhance productivity and minimize downtime. • Should implement advanced extraction methods to meet target and the quality. • Should mobilize/allocate manpower and machineries as per plan. • Should ensure strict adherence to safety standards and regulations throughout all mining activities. OR strict usage of PPE at site by all employees. • Supervise and coordinate mining operations with other sections. • Conduct regular inspections to identify potential hazards, deploying preventative measures to uphold a safe working environment. • Collaborate with maintenance teams to ensure the reliability and optimal performance of mining equipment. • Should prepare all relevant reports pertaining to production and quality for review by the immediate Head. • Should have sound knowledge of Acts and Regulation governing the mining industries.